

Thank you sincerely for considering becoming a venue partner with Kent & Medway Recovery & Wellbeing College (RC). We would not be able to facilitate health & wellbeing courses and workshops in so many exciting and diverse settings, for the benefit of Kent & Medway communities without the support of our generous venue partners.

**What is Recovery College?**

We are an NHS funded service, providing health & wellbeing courses, free of charge to anyone over 18 years who may benefit. We embed co-production in all that we do – enabling the positive use of lived and learned expertise, to provide shared learning experiences in safe and welcoming learning environments in local communities.

**Why do we partner with community venues?**

Recovery College Students have a new, inspirational and community cohesive experience of learning, when they attend courses & workshops in community venues. By attending Recovery College courses, our students enter new community spaces that have access to more information, links, groups, opportunities, amenities and experiences that they may otherwise not have known about.

**What does Recovery College receive funding for?**

The NHS provides funding for Recovery College staff costs, training, publications, promotion, website, governance and leadership.

**How is Partnership venue use agreed?**

Recovery College establishes delivery venues where there are mutual benefits to both parties in a partnership being formed. Benefits for our students are highlighted above in ‘Why do we Partner’. Benefits to partner organisations may include any of the following;

* Organisational benefit from partnering with NHS Service.
* Promotional opportunities from engaging in Health & Wellbeing activities.
* Current service users/attendees and staff can have easy access to Recovery College.
* Citing Recovery College partnership working in funding applications/bids
* Fulfilling contractual service agreements to engage in community facing activities.
* Increased use/footfall at venue to support justification of venue provision.
* Confidence in working with a fully supported, trained, experienced, professional and well governed service.

**Links for additional information**

Recovery College Website <https://www.kmpt.nhs.uk/about-us/recovery-and-wellbeing-college/>

UK Recovery College Model Background Info <https://imroc.org/resources/15-recovery-colleges-10-years/>

Thank you again for your time and consideration in being one of our highly valued venue partners.

With Kind Regards and Many Thanks, Pam Wooding KMPT Recovery Practice Lead

 **Partnership Agreement for Venue Use**

|  |  |
| --- | --- |
| Partner Name |  |
| Venue Address |  |
| Venue Manager |  |
| Email Address |  |
| Phone Number |  |
| Other contact details (site manager, onsite contact etc |  |

|  |  |
| --- | --- |
| Locality Coordinator Name |  |
| Email Address |  |
| Phone Number |  |
| Facilitator Names |  |

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| --- |
| Recovery College Commitment |
| Venue use and RC delivery managed professionally & efficiently by named Locality Coordinator |
| Respectful use of venue space, including care and consideration of people, equipment & property |
| Effective, prompt and professional communication of any matters arising during period of agreement |
| Effective use of RC Student Code of Conduct pertaining to respectful use of venue spaces |
| Adherence by RC attendees to all Health & Safety stipulations as provided by venue partner |
| Adherence by RC attendees to any site-specific venue use criteria |
| Venue use to be limited to agreed RC provision for specified duration, times and dates detailed below |

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| --- |
| To request review venue/room risk assessments and store on database-raise concerns if needed  |

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| Venue Partner Commitment |
| To communicate RC venue use with all necessary venue staff & service users |
| To provide private & protected space for RC course delivery for the duration of agreement |
| To communicate promptly & effectively any matters arising to named Locality Coordinator  |
| To only utilise RC as a cited partner in promotions/funding bids etc during the term of this agreement |

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| To provide venue/room risk assessment and highlight concerns if needed |

**Any commitment breaches from either party will result in prompt & professional discussion, but may also conclude in the termination of this formal agreement and end the venue use partnership.**

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| --- | --- |
| Duration of Agreement  |  |
| Capacity of space |  |
| Days of week |  |
| Hours of use (from - to) |  |
| Specific dates |  |

