

Privacy Notice – CCTV

Kent and Medway NHS and Social Partnership Trust (KMPT) places the health, safety, security and welfare of its service users, staff and visitors high amongst its priorities and will ensure it maintains safe and secure conditions throughout the organisation. It will work closely with partner organisations where the health, safety and welfare have shared ownership, to ensure co-operation at all levels.

CCTV can be used to monitor a wide variety of locations to aid the deterrence and detection of crime and other incidents. CCTV is a significant and strategic asset in the prevention and detection of crime. It has the potential for broad use within the NHS and requires a robust procedure defining its operational requirements to ensure that any such system is efficient, effective and legal. Factors to be considered include; what is to be observed, how the images will be monitored and stored, the expected response to an incident and the desired outcome of installing or using the systems.

CCTV is now widely used within NHS care setting with the express intention of providing a safe environment for service users, staff and visitors. CCTV can only be operated and used appropriately within a stringent framework encompassing legal and regulatory requirements.

We are required by Articles in the General Data Protection Regulations to provide you with the information in the following 9 subsections.

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1. Data Controller contact details	Kent and Medway NHS and Social Care Partnership Trust Head Office, Farm Villa, Hermitage Lane, Maidstone, Kent, ME16 9PH
2. Data Protection Officer contact details	Leanne McDougall Head of Information Governance, St Michaels House, St Michaels Road, Sittingbourne, Kent, ME10 3DW
3. Purpose of Processing	The purpose of the processing is the prevention and detection of crime, and also to protect the health and safety of both clients and employees
4. Lawful basis for processing	<p>The sharing is a legal requirement to prevent and detect crime, and also to protect the health and safety of both clients and employees. The following Article 6 and 9 conditions apply:</p> <p>For consented processing;</p> <ul style="list-style-type: none"> • 6(1)(c) “processing is necessary for compliance with a legal obligation to which the controller is subject.” <p>and:</p> <ul style="list-style-type: none"> • 9(2)(h) processing is necessary for the purposes of preventive or occupational medicine, for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services on the basis of Union or Member State law or pursuant to contract with a health professional and subject to the conditions and safeguards referred to in paragraph 3.’
5. Recipient or categories of recipients of the processed data	The data will be shared with agencies involved in the prevention and detection of crime, including Kent Police, and also, will be shared for the purposes of safeguarding vulnerable adults and children.
6. Rights to object	You have the right to object to some or all of the information being shared with other agencies. Contact the Data Controller or Data Protection Officer.
7. Right to access and correction	You or your legal representatives have the right to access the data that is being shared and have any inaccuracies corrected.
8. Retention Period	The data will be retained for active use during any investigation and thereafter retained in an inactive stored form according to the law and national guidance. Where no investigations are necessary, the data will be destroyed no later than 30 days after recording.
9. Right to Complain	<p>You have the right to complain to the Information Commissioner’s Office, you can use this link https://ico.org.uk/global/contact-us/</p> <p>or call their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)</p> <p>There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website)</p>